



## Do you need to submit a claim with another Insurer?

Many of our customers are faced with dealing with other insurance companies when claiming for a period of absence from work. Once you find yourself requiring a claim you may discover that you have a number of financial arrangements protected by insurance and with different insurance companies. The additional forms and paperwork that are required from each insurer at a time when you are sick or unemployed is far from desirable. You would prefer to spend your time searching for new employment or recovering from an illness. You could also do with avoiding the costs involved in sending the same information to each insurance company.



## Let us do the work for YOU

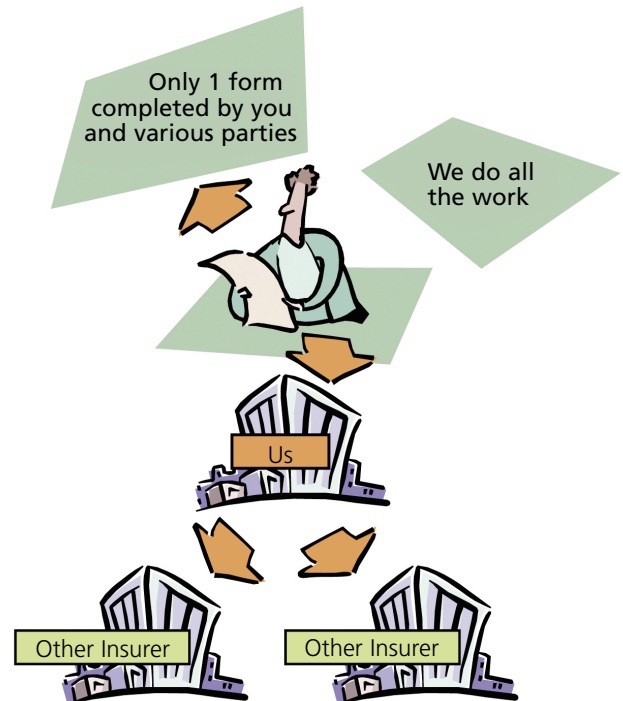
All you need to do is supply us with your claim number (this is quoted in the letter we sent you) and contact details for those insurers which you need to claim with. We can then take care of the rest. Unfortunately, we are unable to forward this information more than once. I would therefore ask that you ensure that the correct contact details are provided to us below.

### We will:-

- ◆ fax them a copy of your claim form along with any supporting information you provide.
- ◆ send you a letter enclosing confirmation of the fax along with a copy of your claim for your records. This is then available for your use should your other insurers require a further copy.

### This will then:-

- ◆ reduce the amount of paperwork you have to deal with.
- ◆ reduce your postage costs - send it to us and we will forward it on.
- ◆ ensure your claim form has been submitted.
- ◆ and reduce claim form completion costs where these are applied.



**Simply complete the details over the page, return this form to us and WE WILL DO THE REST**

**Your Claim Number:**

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**Please ensure that the Other Insurers Fax number is quoted to enable us to forward the claim form without delay, thank you.**

Other Insurers Name
Other Insurers Claim Number
<b>Other Insurers Fax Number</b>
Account Reference Number
Type of Agreement, i.e. Loan, Credit Card
Other Insurers Telephone Number

Other Insurers Name
Other Insurers Claim Number
<b>Other Insurers Fax Number</b>
Account Reference Number
Type of Agreement, i.e. Loan, Credit Card
Other Insurers Telephone Number

Other Insurers Name
Other Insurers Claim Number
<b>Other Insurers Fax Number</b>
Account Reference Number
Type of Agreement, i.e. Loan, Credit Card
Other Insurers Telephone Number

Other Insurers Name
Other Insurers Claim Number
<b>Other Insurers Fax Number</b>
Account Reference Number
Type of Agreement, i.e. Loan, Credit Card
Other Insurers Telephone Number

N.B.: If your claim is for sickness, your General Practitioner may charge you for completing the claim form. If you have more than one form to complete, these charges can rise. Each insurer's claim forms do differ, although a good deal of the information we request is the same. If you check with your other insurers, they may be happy to accept a copy of the doctor's section of our claim form in support of your claim with them. If they do we can of course copy this on to them. If they are not happy to do so, we will accept a copy of the doctor's section of the form that you have completed for them to ensure that you do not need to pay the doctor more than once.